



# McDonalds Restaurant

## COMPLETE BUILDING PERMIT APPLICATION CHECKLIST

### Building Department

200 NE Moe Street | Poulsbo, Washington 98370  
(360) 779-4078 | fax (360) 697-8269

The City recognizes that an applicant may submit building permit application(s) prior to the 2018 Commercial Code Update Adoption in order to vest with the current code requirements of PMC 18.80. and 18.310. Under RCW 19.27.095(1) "A valid and fully complete building permit application for a structure, that is permitted under the zoning or other land use control ordinances in effect on the date of the application shall be considered under the building permit ordinance in effect, and the zoning or other land use control ordinances in effect on the date of the application."

Project Name: McDonalds Poulsbo 6175  
Applicant Name and Contact: Jason Green, Navix Engineering (425) 458-7934

#### RCW 19.27.095 Minimum Requirements:

<input checked="" type="checkbox"/>	Legal description or the tax parcel number (assigned pursuant to RCW 84.40.160)
<input checked="" type="checkbox"/>	Street Address (if available) <u>20533 Viking Ave NW P60</u>
<input checked="" type="checkbox"/>	Property Owners name, address and phone number
<input checked="" type="checkbox"/>	Prime Contractor's business name, address, phone number, current contractor registration number
<input checked="" type="checkbox"/>	Name, address, and phone number of the office of the lender administering the interim construction financing (if any); OR
<input checked="" type="checkbox"/>	Name, address of the firm that has issued a payment bond, if any, on behalf of the prime contractor for the protection of the owner, if the bond is for an amount not less than fifty percent of the total amount of the construction project; OR
<input checked="" type="checkbox"/>	If the information requested on the lender or payment bond is not available at the time the application is submitted, the applicant shall so state and the application shall be processed, and the lack of the information shall not cause the application to be deemed incomplete for the purposes of vesting. However, the applicant shall provide the information as soon as the applicant can reasonably obtain such information.

#### IBC Section 105.3 Requirements:

<input checked="" type="checkbox"/>	Identify and describe the work to be covered by the permit for which application is made.
<input checked="" type="checkbox"/>	Describe the land on which the proposed work is to be done by legal description, street address or similar description that will readily identify and definitely locate the proposed building or work.
<input checked="" type="checkbox"/>	Indicate the use and occupancy for which the proposed work is intended.
<input checked="" type="checkbox"/>	Construction documents as required in IBC Section 107.
<input checked="" type="checkbox"/>	Valuation of the proposed work.
<input checked="" type="checkbox"/>	Applicant or Applicant's authorized agent signature. <u>Jgreen@navixeng.com</u>
<input checked="" type="checkbox"/>	Other data or information as required by the Building Official. <u>need email address; newest application form filled out</u>

#### IBC Section 107 Requirements:

<input checked="" type="checkbox"/>	<b>Construction Documents</b> (two or more sets):
<input checked="" type="checkbox"/>	Information on construction documents shall be dimensioned and drawn and of sufficient clarity to indicate the location, nature and extent of the work proposed, and show in detail that it will conform to the provisions of the IBC, relevant laws, ordinances, rules and regulations, as determined by the Building Official.

OK <input type="checkbox"/>	Fire protection system shop drawings and shall contain all information as required by the referenced installation standards found in IBC Chapter 9.	<i>deferred submittal</i>
<input checked="" type="checkbox"/>	Construction drawings shall show in sufficient detail the location, construction, size and character of all portions of the means of egress including the path of the exit discharge to the public way in compliance with the provisions of the IBC.	
<input checked="" type="checkbox"/>	Construction drawings for all buildings shall describe the exterior wall envelope in sufficient detail to determine compliance with this code.	
<input checked="" type="checkbox"/>	Construction drawings shall be accompanied by a site plan showing to scale the size and location of new construction and existing structures on the site, distances from lot lines, the established street grades and the proposed finished grades and, as applicable, flood hazard areas, floodways, and design flood elevations; and it shall be drawn in accordance with an accurate boundary line survey.	
<input checked="" type="checkbox"/>	Construction drawings shall provide the structural information specified in IBC Section 1603.	
<input checked="" type="checkbox"/>	<b>Statement of Special Inspections</b> (two or more sets)	<i>54.1</i>
<input checked="" type="checkbox"/>	<b>Geotechnical Report</b> (two or more sets)	<i>Appendix to Storm Report</i>
<b>City of Poulsbo Requirements</b>		
<input checked="" type="checkbox"/>	Concurrent Review Form	<i>at same time as Site review</i>

I have reviewed the Building Permit Application submitted set of plans and documents and have determined that the application submittal includes all the necessary documents and information required in this checklist.

*Sheila Miller*                      *Plans Examiner*                      *June 29, 2018*  
 Name                                      Title                                      Date

Based upon the review completed by \_\_\_\_\_, the City has determined the building permit application as complete on \_\_\_\_\_, 2018.

\_\_\_\_\_  
 Diane Lenius, Building Official



# City of Poulsbo

Engineering and Building Department

200 NE Moe Street, Poulsbo, Washington 98370



## BUILDING PERMIT- PLAN REVIEW

\*\*\*THIS APPLICATION HAS BEEN SUBMITTED PRIOR TO SITE PLAN APPROVAL  
WITH THE FOLLOWING ACKNOWLEDGMENT\*\*

The City recognizes that the applicant may submit building permit application(s) prior to the 2018 Commercial Code Update Adoption in order to vest with the current code requirements of PMC 18.80 and 18.310. The following applies:

Poulsbo Municipal Code (PMC) Title 18.270.020

- A. *General. All new developments and modifications to existing developments shall require site plan review and approval prior to the issuance of any building permits, establishment of any new uses, or commencement of any site work unless otherwise exempted in this section. Developments subject to site plan review shall comply with the Poulsbo Municipal Code and all other state statutes and applicable laws and regulations.*

I understand that:

Concurrent review may result in additional design, engineering, and plan review costs, due to changes in the building design, unapproved site plan, or resubmittal of documents.

The building department will only review complete applications and in the order submitted with preference given to applications that have completed site plan approvals.

Note that per the IBC, building permit applications are valid for 180 days after the date of filing, as adopted by Ordinance under PMC 15.04.020. Applicants may need to request extension to maintain an active permit. Approval for extension is discretionary and is not guaranteed. Additionally, application for extension must be justified by the applicant.

The City encourages building review subsequent to site plan review to avoid undue resubmittals and rework.

Subject to staff availability, I wish to request that my building permit plan review is (check one box):

☒ Conducted concurrently and accept responsibility for any and all additional cost

or

☐ Conducted sequentially (following approval of site plan)

  
Signed (Applicant)

Adam Brandenburg  
Printed Name of Applicant

9/29/18  
Date